



DISPLAY SPACE INFORMATION 2008

- Festival Date:** Saturday & Sunday, July 19 & 20, 2008 (Rain or Shine!)
- Location:** On the grounds of Watkins Glen International, Watkins Glen, NY
- Contact:** Tammy Spear. 607-535-2486, x410; Fax: 607-535-2254; E-Mail: tspear@theglen.com
- Hours of Operation:** 10:00am – 5:00pm, each day
- Set-up Time:** Friday 10:00am - 6:00pm, Saturday 6:00am - 8:30am
- Tear down:** Sunday 5:00pm → (No Monday teardown)
- Site (Outside) Specs:** 12' x 12' site for a 10' x 10' tent in compound
Standard crafters tents only – no back yard or pole/tarp tents permitted
Tent/Shelter must be approved - per application.
Electric - \$15.00 per 110 plug
- Acceptable items plugged in include: cash register, lights, fans
 - Anything that heats (coffee pots, roasting ovens) or cools (refrigerators) needs prior approval from the festival management.
- Site (Outside) Fees:** \$150.00 per site (**Non-Refundable**)

Content

All raffles/drawings/giveaways must be approved in advance - in writing - by festival management. Any names/mailling list collected must also be provided to the Finger Lakes Wine Festival within 30 days after the event.

Decorating/Additional Furniture Needs

A Decorating company has been retained to handle Festival decor. All backdrops and table skirting under Festival's Main tents will be handled by the decorating company. While vendors are encouraged to individualize their spaces, they are asked not to make essential changes (such as replacing the backdrop) and are asked not to place any items outside of booth or site space. Vendors bringing own tenting/structure are responsible for arranging for own furniture and decor. Any additional furniture needs may be handled through the decorating company on a direct basis.

Sub-Renting

Under no circumstances may you sub-rent your booth space to any other vendor.

Power/Utilities/Phones

Electrical receptacles under festival tents are at a premium and all needs must be communicated well in advance of your arrival. Electrical receptacles are not generally available at sites outside of the main tents. Special circumstances may be accommodated, at the Vendor's cost, and will be handled on an individual basis. The festival office will maintain a number of phone lines for vendors to use to call in credit card verifications. No water hook-ups are available, but there are water spigots nearby that can be used to fill your containers.

Security

Over-night security will be provided by Watkins Glen International, and the Festival will arrange for uniformed law enforcement officers to be on patrol during the event, and overnight. However, this in no way implies responsibility on the part of the festival for lost/stolen items.

online www.nys-opal.com.

Insurance

You are required to maintain the following level of insurance coverage during the period of the festival; \$300,000 per occurrence of bodily injury and \$300,000 per occurrence of property damage or \$300,000 combined single limit. In addition “Watkins Glen International, Inc. its parent, subsidiary and affiliated companies and their respective shareholders, officers, directors, employees, members, agents and assigns, as respects to the Finger Lakes Wine Festival July 17-20, 2008 as “additional insured”, and a certificate evidencing proof of such coverage will need to be in the festival office no later April 30, 2008

Fire Extinguisher

The Town of Dix Code Enforcer requires all participants to provide their own fire extinguisher for their site(s). Those exempt from requirement are ONLY the participants located inside the main tasting area. All participants that bring their own tents and/or trailers must adhere to the requirement.

Worker Entry

Each vendor will receive 4 Vendor Badges per booth or site rented at least 2 weeks in advance by mail. Additional needs for access must be handled via a purchase of tickets. Each vendor will receive 1 parking pass for a delivery vehicle. Parking for personal vehicles is convenient to the festival area.

Tickets will be sold in advance through the Watkins Glen International Ticket Office (1-866-461-7223), at the gate of the festival on event day, online at www.FLWineFest.com, Watkins Glen International's The Shop. Vendors may purchase discounted tickets in advance by calling the Festival Office. Please note: there is limited availability of discounted tickets 4 per booth/site.

Program Ad Discounts

All registered participants are eligible for a 10% discount on ads placed in the festival's event program. See separate sheet for program info.

***** NO vendor will be allowed on the property unless we have a current insurance certificate, using the proper wording as stated above, a signed contract and payment.**